

**TOWN OF WAINWRIGHT
REGULAR COUNCIL MEETING
October 1, 2024
AGENDA**

1. Call to Order 7:00 p.m.
2. Adoption of Agenda
3. Adoption of Meeting Minutes
 - 3.1 Adoption of the September 17, 2024 Regular Meeting Minutes
4. Delegation
7:00 p.m. – Mike Brink and Mark St. Pierre Re: Wainwright REACH Foundation
5. Payment of Accounts
 - 5.1 General
6. Staff Reports
 - 6.1 Director of Protective Services - Fire Chief
 - 6.2 Director of Planning and Development
 - 6.3 Director of Parks and Recreation
 - 6.4 Director of Public Works
 - 6.5 Chief Administrative Officer
7. Council Reports
 - 7.1 Patrick Moroz
 - 7.2 Will Challenger
 - 7.3 Rick Fountain
 - 7.4 Vince Saretsky
 - 7.5 Bob Foley
 - 7.6 Ariel Haubrich
 - 7.7 Bruce Pugh
8. Informational Items
 - 8.1 Letter from Kaylee Waddell and Kristen Fraser; Edgerton Agricultural Society Re: Invitation to “Empowering Minds” Leadership Breakfast – A Vital Community Discussion on Mental Health
 - 8.2 November 21, 2024 Wainwright and District Business Christmas Luncheon
9. Unfinished Business
 - 9.1 Bylaw 2024 – 05; Amend Land Use Bylaw 2022 – 04
 - 9.2 Bylaw 2024 – 06; Amend Land Use Bylaw 2022 – 04

10. New Business
 - 10.1 Sylogist 2025 Annual Maintenance and Support Fees
 - 10.2 Global Traffic Amending Agreement
 - 10.3 Rotary All-Seasons Park Parking Lot Construction
 - 10.4 Rotary All-Seasons Park Parking Lot Curb, Gutter, and Sidewalk
 - 10.5 Rotary All-Seasons Park Parking Lot Gravel
11. Roundtable Discussion
12. Adjournment



Regular Council Meeting October 1, 2024

Moved by Councillor Moroz

THAT the Agenda be approved as presented.

Signature



Regular Council Meeting October 1, 2024

Moved by Councillor Moroz

THAT the Minutes of the Regular Meeting of the Council of the Town of Wainwright held September 17, 2024 be approved as written.

Signature



MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WAINWRIGHT HELD TUESDAY, SEPTEMBER 17, 2024 IN THE COUNCIL CHAMBERS OF THE TOWN OFFICE COMMENCING AT 7:00 P.M.

ATTENDANCE:

Mayor Bruce Pugh, Councillors Bob Foley, Ariel Haubrich, Rick Fountain, Will Challenger, Vince Saretsky and Patrick Moroz.

Also in attendance were Karrie Gau, Chief Administrative Officer; Scott Flett, Director of Planning and Development; Trevor Miller, Director of Public Works; Scott Walker, Director of Parks and Recreation; Kim Christensen, Director of Corporate Services; and Carley Herbert, Economic Development Officer.

Call to Order Mayor Bruce Pugh, presiding in the Chair, called the meeting to order at 7:00 p.m.

Agenda

2024 – 238 Moved by Clr. Moroz that the Agenda be approved as presented.

CARRIED

Minutes

2024 – 239 Moved by Clr. Moroz that the Minutes of the Regular Meeting of the Council of the Town of Wainwright held September 3, 2024 be approved as written.

CARRIED

PUBLIC HEARING

Six members of the public and one media representative were in attendance during the Public Hearing portion of the meeting.

7:01 p.m. – 7:03 p.m. – Bylaw 2024 – 05; A Bylaw to Amend Land Use Bylaw 2022 – 04

There were no written or oral submissions.

7:03 p.m. – 7:30 p.m. – Bylaw 2024 – 06; A Bylaw to Amend Land Use Bylaw 2022 – 04

There were three oral submissions by members of the public.

DELEGATION

7:31 p.m. – 7:59 p.m.

Phyllis Verhoeven spoke to Council regarding drug concerns, addictions and mental health in the Town of Wainwright and Council's role in advocating for those in need.

PAYMENT OF ACCOUNTS

General

2024 – 240 Moved by Clr. Moroz that the General Accounts of the Town of Wainwright in the amount of \$2,259,514.23 be approved for payment.

CARRIED

Monthly Statement

2024 – 241 Moved by Clr. Moroz that the Monthly Statement for the Town of Wainwright as presented by the Assistant Director of Finance for the month of August 2024 be approved.

CARRIED

NEW BUSINESS

Policy 2024 – 13; Enstrom Phase 1B Residential Lot Prices

2024 – 242 Moved by Clr. Challenger that Policy 2024 – 13; Enstrom Phase 1B Residential Lot Prices be adopted as presented and placed in the Policy Book.

CARRIED

Northern Lights Library System 2025 Levy

2024 – 243 Moved by Clr. Fountain that the letter from the Northern Lights Library System Re: 2025 Levy be received and that their proposed 1.5% levy increase be approved and furthermore that the 2025 Municipal Levy to the Northern Lights Library System in the amount of \$34,296.90 be approved as presented.

CARRIED

24th Street Cul-de-Sac Back Lane Curb and Gutter

2024 – 244 Moved by Clr. Challenger that the quotation from Olson Construction & Consulting Services Ltd. in the amount of \$1,734.00 plus applicable taxes to install curb and gutter for the back lanes along the 24th Street cul-de-sac be accepted as presented, with all costs drawn from the Land Reserve.

CARRIED

Rotary All-Seasons Park Parking Lot Paving

2024 – 245 Moved by Clr. Haubrich that the quotation from Border Paving Ltd. in the amount of \$54,600.00 plus applicable taxes for the paving of the parking lot located at the Rotary All-Seasons Park be accepted as presented, with all costs drawn from the Parking Reserve and the Land Reserve.

CARRIED

In Camera

2024 – 246 Moved by Clr. Fountain that in accordance with Section 197 of the *Municipal Government Act*, the Town of Wainwright Council go in Camera at 8:54 p.m. to discuss land matters as per Section 16 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

Out of Camera

2024 – 247 Moved by Clr. Saretsky that the Town of Wainwright Council go out of Camera at 9:54 p.m.

CARRIED

ROUNDTABLE DISCUSSION

Council discussed the following topics at this time:

Automated Traffic Enforcement
Organizational Meeting October 15, 2024
Alberta Municipalities Resolutions

Adjournment Mayor Bruce Pugh, presiding in the Chair, adjourned the meeting at 9:55 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



The Wainwright REACH Foundation **For Town Council October 01, 2024**

Our Purpose:

The Wainwright REACH Foundation is a non-profit organization presently seeking charitable status. Our mission is to responsibly support individuals by addressing housing insecurity in Wainwright. We know housing insecurity is a complex issue that leaves individuals in vulnerable situations, making it difficult to focus on other aspects of life. By addressing housing first, we believe we give all the citizens of Wainwright the stability needed to build a fulfilling and secure future.

A Brief History:

On June 3, 2022, the Town of Wainwright and Public Health & Welfare Committee published the article Town Seeking Community Partner for Low Income Housing Strategy, and from there the Wainwright REACH Foundation was formed. We started canvassing for citizens interested in learning and addressing housing insecurity specifically in Wainwright. We applied and received our Certification of Incorporation as a non-profit under the Alberta Societies Act. We held our Strategic Planning session which was facilitated by Heather Nickel. Presently we are waiting for CRA to grant us charitable status.

Our Present Objective:

We are committed to making informed decisions. Our immediate plan is to secure funding to have a third-party consultant conduct a Housing Needs and Strategy Assessment for the Town of Wainwright conducted. We would share the results of this assessment with the Town.

Our Ask of Town Council:

We are respectfully asking the Town Council for funding to support the cost of conducting Phase One of the Housing Needs Assessment. The quote we have received for this phase is \$46,515.00. This professional assessment is necessary to secure government and private grants for any needed projects and programs tailored for the citizens of Wainwright. The results of this assessment will provide the necessary information to develop practical solutions for Wainwright's housing challenges.

Future Plans:

REACH wants to be a benefit to the Town Council. Although we are a stand-alone organization, in all housing security related issues we wish to be cooperative by researching root causes, applying for grants and possibly managing projects and initiatives.

In future, the Wainwright REACH Foundation aspires to manage projects and programs identified as most beneficial to Wainwright, based on the housing needs assessment and our collaboration with like-minded groups and the Town of Wainwright.



Regular Council Meeting October 1, 2024

Moved by Councillor Moroz

THAT the General Accounts of the Town of Wainwright in the amount of \$751,792.39 be approved for payment.

Signature



Regular Council Meeting October 1, 2024

Moved by Councilor Moroz

THAT the Director of Protective Services – Fire Chief Report to Town Council for the month of September 2024 be approved as presented.

Signature



Regular Council Meeting October 1, 2024

Moved by Councilor Challenger

THAT the Director of Planning and Development Report to Town Council for the month of September 2024 be approved as presented.

Signature



Regular Council Meeting October 1, 2024

Moved by Councilor Haubrich

THAT the Director of Parks and Recreation Report to Town Council for the month of September 2024 be approved as presented.

Signature



Regular Council Meeting October 1, 2024

Moved by Councilor Foley

THAT the Director of Public Works Report to Town Council for the month of September 2024 be approved as presented.

Signature



Regular Council Meeting October 1, 2024

Moved by Councilor Moroz

THAT the Chief Administrative Officer Report to Town Council for the month of September 2024 be approved as presented.

Signature

Invitation to “Empowering Minds” Leadership Breakfast – A Vital Community Discussion on Mental Health



Dear Town of Wainwright Council,

We are pleased to extend a special invitation to you for the “Empowering Minds” Leadership Breakfast on October 17, 2024. This gathering is an integral part of a day-long event dedicated to addressing the urgent mental health challenges faced by our community. As a respected leader in our community, your participation is invaluable to the success of this initiative. We would like to extend this invitation to any leadership figures within your organization to attend.

Event Details:

- Date: October 17, 2024
- Time: 7:45 AM
- Location: Edgerton Agricultural Hall, 4916 50 Street, Edgerton, AB
- Breakfast Provided

The “Empowering Minds” event is more than just a gathering—it is a call to action. As part of this event, the Leadership Breakfast will bring together key figures from across our region to discuss and strategize on how we can collectively support mental health initiatives that will make a lasting impact.

We are honored to have Ian Hill, an award-winning humanitarian and passionate mental health advocate, join us for the event. Ian has inspired communities across the globe with his deep insights into mental health, resilience, and the power of community action. He will focus on how we, as leaders, can foster environments of empathy and understanding, as well as community strategies ensuring that our community members do not have to face mental health challenges alone.

The breakfast will also provide an opportunity for open dialogue, where you can share your perspectives, experiences, and ideas on how to create a more supportive community for those affected by mental health issues. Your voice is crucial in shaping the strategies and actions we will take moving forward.

We sincerely hope that you will join us for this important discussion. Together, we can lead the way in changing the narrative around mental health in our community.

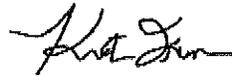
Please RSVP by October 10, 2024, by contacting Kaylee Waddell at 780-806-6995 or Kristen Fraser at 780-545-9179. Alternatively, you can also RSVP by email at edgertonagsociety@gmail.com. If you have any questions or need additional information, feel free to reach out.

Thank you for your commitment to our community. We look forward to your participation in this vital conversation.

Sincerely,



Kaylee Waddell,
President, Edgerton Agricultural Society



Kristen Fraser
Event Co-Organizer, Edgerton Agricultural Society



EDGERTON AG SOCIETY PRESENT

EMPOWERING MINDS

Community Supper and Inspiring
Evening with Ian Hill on Mental Health
and Collective Action

Empowering Minds: will challenge how you think about mental health and inspire you to take action.

💡 **What to Expect:**

- Inspiring stories of resilience and hope
- Practical tools to support mental well-being
- A chance to be part of a community-driven movement for change

Let's create a world where no one has to suffer in silence. Together, we can make a lasting impact!

Don't miss this opportunity to hear from one of the most inspiring voices in mental health advocacy. Let's stand together for change!



MORE INFO OR TO REGISTER

👉 www.edgertonagsociety.com 👈



IAN HILL

RENOWNED HUMANITARIAN AND
PASSIONATE MENTAL HEALTH
ADVOCATE!

October 17th, 6pm

Edgerton Agricultural Hall
4916 50 Street, Edgerton

WAINWRIGHT & DISTRICT



BUSINESS CHRISTMAS LUNCHEON

Featuring Olympian Beckie Scott
"The Impact of Teamwork"



November 21, 2024



11:30AM - 1:00 PM



Communiplex, 700 - 2 Ave



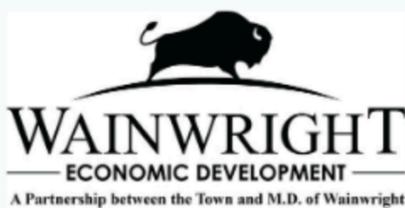
780-842-3381



\$20



Register and pay
by November 14
to secure your spot





Regular Council Meeting October 1, 2024

Moved by Councillor Challenger

THAT Bylaw 2024 – 05 receive Second Reading (Being A Bylaw to amend Land Use Bylaw 2022 – 04).

Signature

**TOWN OF WAINWRIGHT
BYLAW 2024 – 05**

A Bylaw of the Town of Wainwright in the Province of Alberta to amend Land Use Bylaw 2022 – 04.

PURSUANT to the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, and amendments made thereto, the Council of the Town of Wainwright, in the Province of Alberta, duly assembled, does hereby enact:

Bylaw 2022 – 04, the Land Use Bylaw, be amended by changing the land use designation of Lot 1 Block 6 Plan 142 0515 from UR (Urban Reserve) to I (Institutional) as shown in the attached Schedule A.

READ a first time in Council this 20th day of August, 2024.



Mayor



Chief Administrative Officer

Advertised the 29th day of August, 2024 and the 5th day of September, 2024 in *The Edge*.

PUBLIC HEARING held the 17th day of September, 2024.

READ a second time in Council this ____ day of _____, 2024.

Mayor

Chief Administrative Officer

READ a third and final time in Council this ____ day of _____, 2024.

Mayor

Chief Administrative Officer

26 ST

8 AVE

27 ST

**CHANGE FROM
UR TO I**

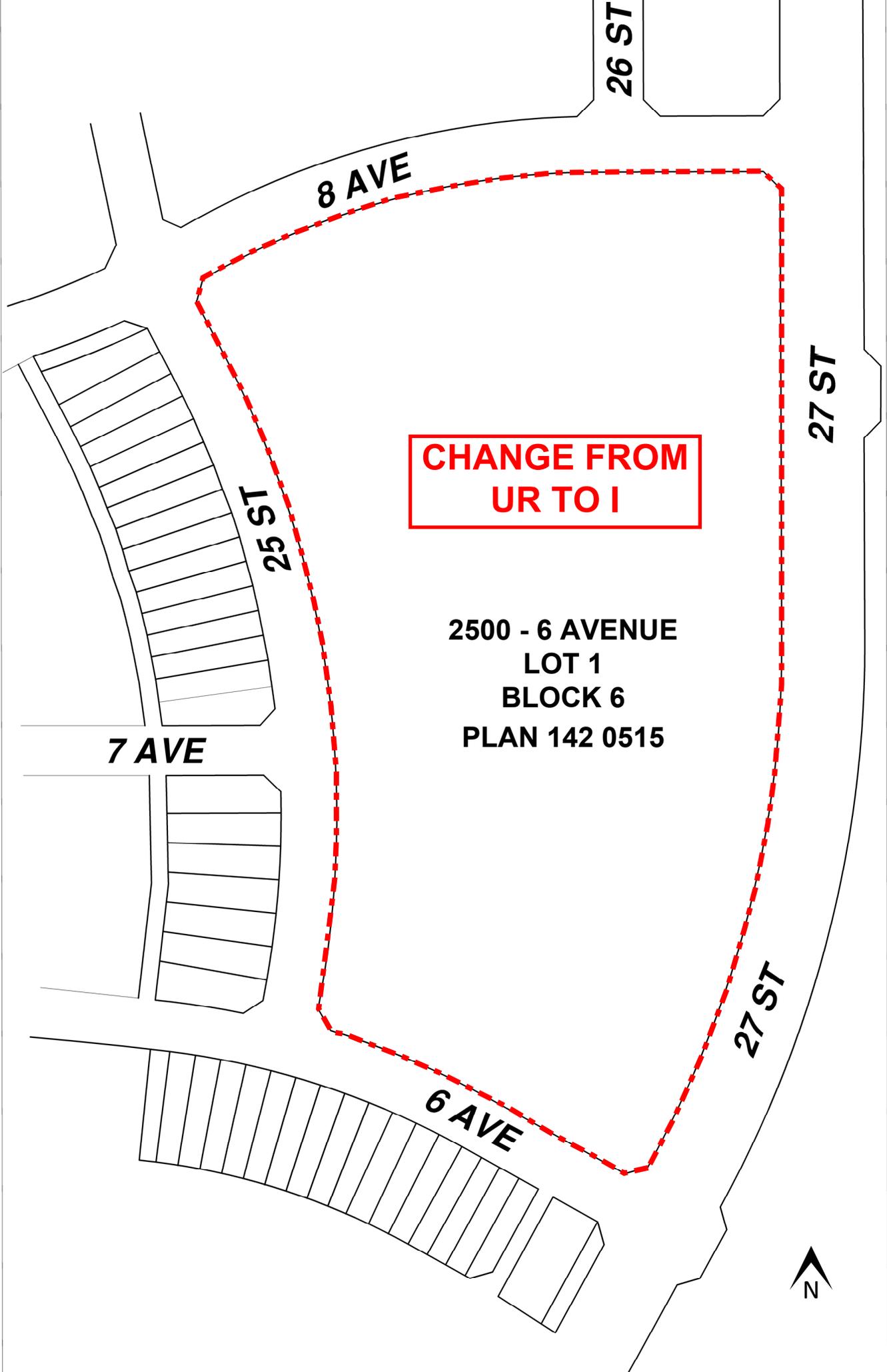
2500 - 6 AVENUE
LOT 1
BLOCK 6
PLAN 142 0515

25 ST

7 AVE

27 ST

6 AVE





Regular Council Meeting October 1, 2024

Moved by Councillor Haubrich

THAT Bylaw 2024 – 05 receive Third and Final Reading (Being A Bylaw to amend Land Use Bylaw 2022 – 04) and that the Mayor and Chief Administrative Officer be authorized to sign the Bylaw and affix the Corporate Seal of the Town of Wainwright.

Signature



Regular Council Meeting October 1, 2024

Moved by Councillor Challenger

THAT Bylaw 2024 – 06 receive Second Reading (Being A Bylaw to amend Land Use Bylaw 2022 – 04).

Signature

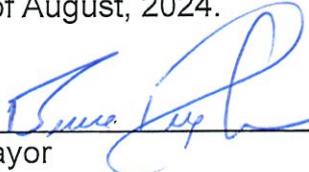
**TOWN OF WAINWRIGHT
BYLAW 2024 – 06**

A Bylaw of the Town of Wainwright in the Province of Alberta to amend Land Use Bylaw 2022 – 04.

PURSUANT to the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, and amendments made thereto, the Council of the Town of Wainwright, in the Province of Alberta, duly assembled, does hereby enact:

Bylaw 2022 – 04, the Land Use Bylaw, be amended by changing the land use designation of Lots 1–17 Block 2 Plan 142 0515 from R1 (Residential – Single Family) to R3 (Residential – Multi-Family) as shown in the attached Schedule A.

READ a first time in Council this 20th day of August, 2024.



Mayor



Chief Administrative Officer

Advertised the 29th day of August, 2024 and the 5th day of September, 2024 in *The Edge*.

PUBLIC HEARING held the 17th day of September, 2024.

READ a second time in Council this ____ day of _____, 2024.

Mayor

Chief Administrative Officer

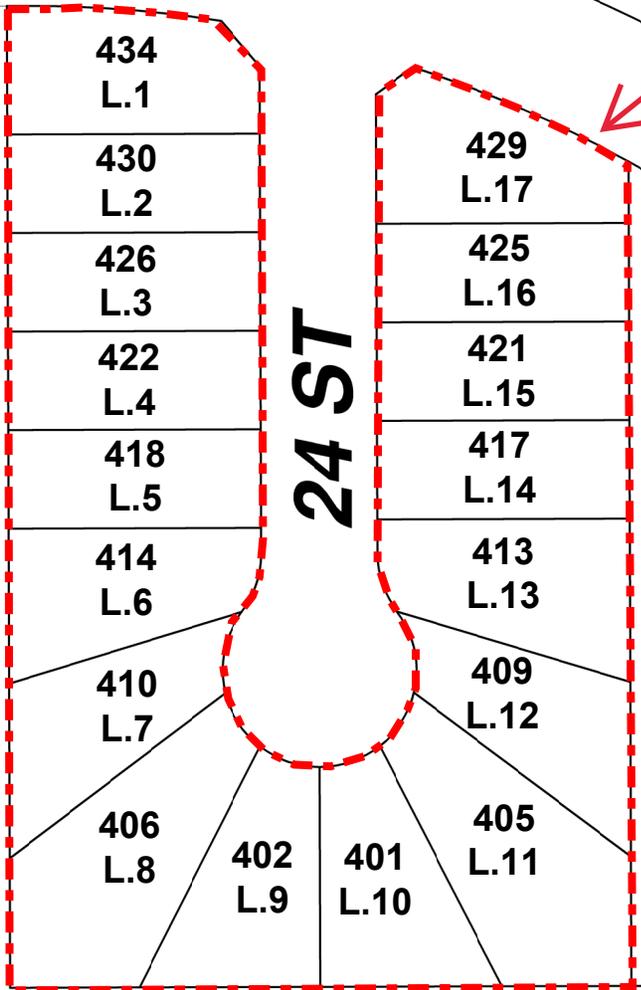
READ a third and final time in Council this ____ day of _____, 2024.

Mayor

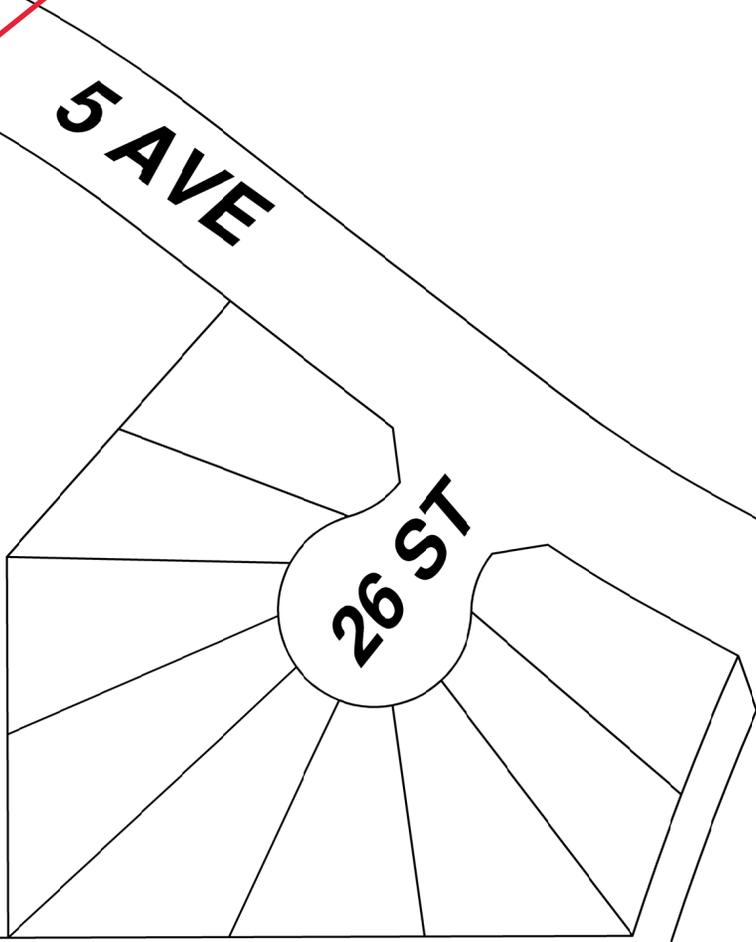
Chief Administrative Officer



**CHANGE
FROM R1
TO R3**



24 ST



5 AVE

26 ST

27 ST

434

L.1

430

L.2

426

L.3

422

L.4

418

L.5

414

L.6

410

L.7

406

L.8

402

L.9

401

L.10

429

L.17

425

L.16

421

L.15

417

L.14

413

L.13

409

L.12

405

L.11



Regular Council Meeting October 1, 2024

Moved by Councillor Haubrich

THAT Bylaw 2024 – 06 receive Third and Final Reading (Being A Bylaw to amend Land Use Bylaw 2022 – 04) and that the Mayor and Chief Administrative Officer be authorized to sign the Bylaw and affix the Corporate Seal of the Town of Wainwright.

Signature



Regular Council Meeting October 1, 2024

Moved by Councillor Moroz

THAT the quotation from Sylogist Ltd. for the 2025 Annual Maintenance and Support fees in the amount of \$75,348.75 plus applicable taxes be accepted as presented.

Signature

Note:

This amount includes \$2,005.45 plus applicable taxes for an additional library for the Wainwright Regional Waste to Energy Authority.



Regular Council Meeting October 1, 2024

Moved by Councillor Foley

THAT the Mayor be authorized to sign the Amending Agreement for Automated Traffic Enforcement with Global Traffic Group Ltd. as presented, with services extended through December 31, 2024.

Signature



Regular Council Meeting October 1, 2024

Moved by Councillor Challenger

THAT as recommended by the Director of Planning and Development, the quotation from Saddle Hills Oilfield Construction in the amount of \$30,000.00 plus applicable taxes for the construction of the parking lot located at the Rotary All-Seasons Park be accepted as presented, with all costs drawn from the Land Reserve.

Signature



Regular Council Meeting October 1, 2024

Moved by Councillor Challenger

THAT as recommended by the Director of Planning and Development, the quotation from Olson Construction & Consulting Services Ltd. in the amount of \$12,600.00 plus applicable taxes for the installation of curb, gutter, and sidewalk for the parking lot located at the Rotary All-Seasons Park be accepted as presented, with all costs drawn from the Land Reserve.

Signature

Scott Flett

From: Dean Olson <Dean@olson-construction.ca>
Sent: September 27, 2024 11:23 AM
To: Scott Flett
Cc: Quinn Olson
Subject: Lane aprons for Rotary Park Paeking Lot

Scott the price charged for the parking lot entrances will be the same as quoted to Border Paving for your 2024 paving program for the lane aprons.

The price is as follows \$6,300.00 each for a total of \$12,600.00

Thank you,

Dean Olson
General Manager
Olson Construction & Consulting Services Ltd.
(Cell)780-806-6398



Regular Council Meeting October 1, 2024

Moved by Councillor Challenger

THAT as recommended by the Director of Planning and Development, the invoices from Holt Transport Inc. totaling the amount of \$13,190.22 plus applicable taxes for the supply and delivery of gravel for the parking lot located at the Rotary All-Seasons Park be accepted as presented, with all costs drawn from the Land Reserve.

Signature

Holt Transport Inc.

Box 42
Irma, Alberta T0B 2H0

INVOICE

Invoice No.: 44545
Date: 09/24/2024
Page: 1

Sold to:

Town of Wainwright
1018- 2 Avenue
Wainwright, Alberta T9W 1R1

Ship to:

Town of Wainwright
1018- 2 Avenue
Wainwright, Alberta T9W 1R1

Business No.: 898715982RP0002

Gravel Type	Unit	Quantity	Description	Tax	Price	Amount
3/4" Crush	5	228.83	Rotary Park Parking Lot project: Crushed gravel delivered on Sept. 24 (#30333)	G	18.00	4,118.94
3/4" Crush	8	113.81	Crushed gravel delivered on Sept. 24 (#30389)	G	18.00	2,048.58
3/4" Crush	26	92.15	Crushed gravel delivered on Sept. 24 (#30190)	G	18.00	1,658.70
3/4" Crush	40	89.54	Crushed gravel delivered on Sept. 24 (#30388)	G	18.00	1,611.72
3/4" Crush	79	90.93	Crushed gravel delivered on Sept. 24 (#30387)	G	18.00	1,636.74
			G - GST 5.00% GST			553.75

Comment: 2% Interest charged on all accounts over 30 days Thank you.

Payment types: Cheque, Debit, Credit Card, Etransfers to: holtrsp@telusplanet.net

Total Amount

11,628.43

Holt Transport Inc.

Box 42
Irma, Alberta T0B 2H0

INVOICE

Invoice No.: 44546
Date: 09/25/2024
Page: 1

Sold to:

Town of Wainwright
1018- 2 Avenue
Wainwright, Alberta T9W 1R1

Ship to:

Town of Wainwright
1018- 2 Avenue
Wainwright, Alberta T9W 1R1

Business No.: 898715982RP0002

Gravel Type	Unit	Quantity	Description	Tax	Price	Amount
3/4" Crush	5	28.69	Rotary Park Parking Lot Project: Crushed gravel delivered on Sept. 25 (#30335)	G	18.00	516.42
3/4" Crush	8	27.91	Crushed gravel delivered on Sept. 25 (#30394)	G	18.00	502.38
3/4" Crush	40	30.95	Crushed gravel delivered on Sept. 25 (#30395)	G	18.00	557.10
3/4" Crush	79	29.98	Crushed gravel delivered on Sept. 25 (#30122)	G	18.00	539.64
			G - GST 5.00% GST			105.78

Comment: 2% Interest charged on all accounts over 30 days Thank you.

Payment types: Cheque, Debit, Credit Card, Etransfers to: holttrsp@telusplanet.net

Total Amount

2,221.32



Regular Council Meeting October 1, 2024

This meeting is adjourned at _____ p.m.