



MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WAINWRIGHT HELD TUESDAY, OCTOBER 1, 2024 IN THE COUNCIL CHAMBERS OF THE TOWN OFFICE COMMENCING AT 7:00 P.M.

ATTENDANCE:

Mayor Bruce Pugh, Councillors Patrick Moroz, Will Challenger, Bob Foley, Ariel Haubrich, and Rick Fountain.

Absent was Councillor Vince Saretsky.

Also in attendance were Karrie Gau, Chief Administrative Officer; Scott Flett, Director of Planning and Development; Trevor Miller, Director of Public Works; Scott Walker, Director of Parks and Recreation; Aime Smyl, Director of Protective Services – Fire Chief (until 7:37 p.m.); Kim Christensen, Director of Corporate Services; and Crystal Andersen, Assistant Director of Finance.

Call to Order Mayor Bruce Pugh, presiding in the Chair, called the meeting to order at 7:00 p.m.

Agenda

2024 – 248 Moved by Clr. Moroz that the Agenda be approved as presented.

CARRIED

Minutes

2024 – 249 Moved by Clr. Moroz that the Minutes of the Regular Meeting of the Council of the Town of Wainwright held September 17, 2024 be approved as written.

CARRIED

DELEGATION

7:02 p.m. – 7:24 p.m.

Mike Brink and Mark St. Pierre, board members of the Wainwright REACH Foundation, presented to Council about the Foundation's mission and a request for funding toward phase one of a Housing Needs Assessment.

  
BP KG

PAYMENT OF ACCOUNTS

General

2024 – 250 Moved by Clr. Moroz that the General Accounts of the Town of Wainwright in the amount of \$751,792.39 be approved for payment.

CARRIED

REPORTS

Director of Protective Services – Fire Chief

2024 – 251 Moved by Clr. Moroz that the Director of Protective Services – Fire Chief Report to Town Council for the month of September 2024 be approved as presented.

CARRIED

Director of Planning and Development

2024 – 252 Moved by Clr. Challenger that the Director of Planning and Development Report to Town Council for the month of September 2024 be approved as presented.

CARRIED

Director of Parks and Recreation

2024 – 253 Moved by Clr. Haubrich that the Director of Parks and Recreation Report to Town Council for the month of September 2024 be approved as presented.

CARRIED

Director of Public Works

2024 – 254 Moved by Clr. Foley that the Director of Public Works Report to Town Council for the month of September 2024 be approved as presented.

CARRIED

Chief Administrative Officer

2024 – 255 Moved by Clr. Moroz that the Chief Administrative Officer Report to Town Council for the month of September 2024 be approved as presented.

CARRIED

  
BP KG

UNFINISHED BUSINESS

Bylaw 2024 – 05; Amend Land Use Bylaw 2022 – 04  
2024 – 256 Moved by Clr. Challenger that Bylaw 2024 – 05 receive Second Reading (Being A Bylaw to amend Land Use Bylaw 2022 – 04).

CARRIED

Bylaw 2024 – 05; Amend Land Use Bylaw 2022 – 04  
2024 – 257 Moved by Clr. Haubrich that Bylaw 2024 – 05 receive Third and Final Reading (Being A Bylaw to amend Land Use Bylaw 2022 – 04) and that the Mayor and Chief Administrative Officer be authorized to sign the Bylaw and affix the Corporate Seal of the Town of Wainwright.

CARRIED

Bylaw 2024 – 06; Amend Land Use Bylaw 2022 – 04  
2024 – 258 Moved by Clr. Challenger that Bylaw 2024 – 06 receive Second Reading (Being A Bylaw to amend Land Use Bylaw 2022 – 04).

CARRIED

Bylaw 2024 – 06; Amend Land Use Bylaw 2022 – 04  
2024 – 259 Moved by Clr. Haubrich that Bylaw 2024 – 06 receive Third and Final Reading (Being A Bylaw to amend Land Use Bylaw 2022 – 04) and that the Mayor and Chief Administrative Officer be authorized to sign the Bylaw and affix the Corporate Seal of the Town of Wainwright.

CARRIED

NEW BUSINESS

Sylogist 2025 Annual Maintenance and Support Fees  
2024 – 260 Moved by Clr. Moroz that the quotation from Sylogist Ltd. for the 2025 Annual Maintenance and Support fees in the amount of \$75,348.75 plus applicable taxes be accepted as presented.

CARRIED

Global Traffic Amending Agreement  
2024 – 261 Moved by Clr. Foley that the Mayor be authorized to sign the Amending Agreement for Automated Traffic Enforcement with Global Traffic Group Ltd. as presented, with services extended through December 31, 2024.

CARRIED

  
BP

  
KG

Rotary All-Seasons Park Parking Lot Construction

2024 – 262 Moved by Clr. Challenger that as recommended by the Director of Planning and Development, the quotation from Saddle Hills Oilfield Construction in the amount of \$30,000.00 plus applicable taxes for the construction of the parking lot located at the Rotary All-Seasons Park be accepted as presented, with all costs drawn from the Land Reserve.

CARRIED

Rotary All-Seasons Park Parking Lot Curb, Gutter, and Sidewalk

2024 – 263 Moved by Clr. Challenger that as recommended by the Director of Planning and Development, the quotation from Olson Construction & Consulting Services Ltd. in the amount of \$12,600.00 plus applicable taxes for the installation of curb, gutter, and sidewalk for the parking lot located at the Rotary All-Seasons Park be accepted as presented, with all costs drawn from the Land Reserve.

CARRIED

Rotary All-Seasons Park Parking Lot Gravel

2024 – 264 Moved by Clr. Challenger that as recommended by the Director of Planning and Development, the invoices from Holt Transport Inc. totaling the amount of \$13,190.22 plus applicable taxes for the supply and delivery of gravel for the parking lot located at the Rotary All-Seasons Park be accepted as presented, with all costs drawn from the Land Reserve.

CARRIED

ROUNDTABLE DISCUSSION

Council discussed the following topics at this time:

- Wainwright REACH Foundation Request
- Strategic Planning Date
- Multi-Year Plan Date
- Organizational Meeting

Adjournment Mayor Bruce Pugh, presiding in the Chair, adjourned the meeting at 8:42 p.m.

  
MAYOR

  
CHIEF ADMINISTRATIVE OFFICER

  
BP KG