



MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WAINWRIGHT HELD TUESDAY, SEPTEMBER 3, 2024 IN THE COUNCIL CHAMBERS OF THE TOWN OFFICE AND ELECTRONICALLY VIA ZOOM COMMENCING AT 7:00 P.M.

ATTENDANCE:

Mayor Bruce Pugh, Councillors Patrick Moroz, Will Challenger, Bob Foley, Ariel Haubrich, Vince Saretsky, and Rick Fountain.

Also in attendance were Karrie Gau, Chief Administrative Officer; Scott Flett, Director of Planning and Development; Trevor Miller, Director of Public Works; Aime Smyl, Director of Protective Services – Fire Chief (until 8:26 p.m.); Kim Christensen, Director of Corporate Services; and Crystal Andersen, Assistant Director of Finance.

Call to Order Mayor Bruce Pugh, presiding in the Chair, called the meeting to order at 7:00 p.m.

Agenda

2024 – 218 Moved by Clr. Moroz that the Agenda be approved as presented.

CARRIED

Minutes

2024 – 219 Moved by Clr. Moroz that the Minutes of the Regular Meeting of the Council of the Town of Wainwright held August 20, 2024 be approved as written.

CARRIED

DELEGATION

7:03 p.m. – 8:12 p.m.

Claude Mindorff, Director of Strategy for PACE Canada LP and Ravinder Shergill, local landowner were in attendance for PACE Canada LP's Solar Farm Proposal presentation to Council. After Claude completed his presentation and answered questions, Council gave Ravinder an opportunity to provide comments as well.


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PAYMENT OF ACCOUNTS

General

2024 – 220 Moved by Clr. Moroz that the General Accounts of the Town of Wainwright in the amount of \$346,871.21 be approved for payment.

CARRIED

REPORTS

Director of Protective Services – Fire Chief

2024 – 221 Moved by Clr. Moroz that the Director of Protective Services – Fire Chief Report to Town Council for the month of August 2024 be approved as presented.

CARRIED

Director of Planning and Development

2024 – 222 Moved by Clr. Challenger that the Director of Planning and Development Report to Town Council for the month of August 2024 be approved as presented.

CARRIED

Director of Parks and Recreation

2024 – 223 Moved by Clr. Haubrich that the Director of Parks and Recreation Report to Town Council for the month of August 2024 be approved as presented.

CARRIED

Director of Public Works

2024 – 224 Moved by Clr. Foley that the Director of Public Works Report to Town Council for the month of August 2024 be approved as presented.

CARRIED

Chief Administrative Officer

2024 – 225 Moved by Clr. Moroz that the Chief Administrative Officer Report to Town Council for the month of August 2024 be approved as presented.

CARRIED


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UNFINISHED BUSINESS

Bylaw 2024 – 03; Water Conservation Bylaw

2024 – 226 Moved by Clr. Foley that Bylaw 2024 – 03 receive Second Reading (Being A Bylaw to govern the water use and water conservation measures during events of water shortage).

CARRIED

Bylaw 2024 – 03; Water Conservation Bylaw

2024 – 227 Moved by Clr. Challenger that Bylaw 2024 – 03 receive Third and Final Reading (Being A Bylaw to govern the water use and water conservation measures during events of water shortage) and that the Mayor and Chief Administrative Officer be authorized to sign the Bylaw and affix the Corporate Seal of the Town of Wainwright.

CARRIED

Bylaw 2024 – 04; Utility Bylaw

2024 – 228 Moved by Clr. Foley that Bylaw 2024 – 04 receive Second Reading (Being A Bylaw to regulate and provide for the supply of natural gas, water, wastewater and stormwater utility, garbage, and recycling).

CARRIED

Bylaw 2024 – 04; Utility Bylaw

2024 – 229 Moved by Clr. Challenger that Bylaw 2024 – 04 receive Third and Final Reading (Being A Bylaw to regulate and provide for the supply of natural gas, water, wastewater and stormwater utility, garbage, and recycling) and that the Mayor and Chief Administrative Officer be authorized to sign the Bylaw and affix the Corporate Seal of the Town of Wainwright.

CARRIED

NEW BUSINESS

Policy 2024 – 11; Harassment & Bullying Prevention

2024 – 230 Moved by Clr. Moroz that Policy 2024 – 11; Harassment and Bullying Prevention be adopted as presented and placed in the Policy Book.

CARRIED

Policy 2024 – 12; Violence Prevention

2024 – 231 Moved by Clr. Moroz that Policy 2024 – 12; Violence Prevention be adopted as presented and placed in the Policy Book.

CARRIED


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Canada Community-Building Fund Memorandum of Agreement

2024 – 232 Moved by Clr. Moroz that the Canada Community-Building Fund Memorandum of Agreement between the Minister of Municipal Affairs and the Town of Wainwright for the period of April 1, 2024 to March 31, 2034 be approved and furthermore that the Mayor and Chief Administrative Officer be authorized to sign the agreement and affix the corporate seal of the Town of Wainwright.

CARRIED

September 26, 2024 Terry Fox Run Road Closure

2024 – 233 Moved by Clr. Foley that the letter from Wainwright Elementary School Physical Education Instructor, Dale Mitchell re: National School Terry Fox Run be received and that the roads be closed on 2nd Avenue from the Peace Memorial Multiplex to 8th Street, 8th Street to 1st Avenue, and 1st Avenue to 27th Street from 10:30 a.m. to 11:30 a.m. on Thursday, September 26, 2024 per their request to allow our community's schools to participate in this important national event subject to appropriate insurance coverage and furthermore that the Public Works Department provide the necessary barricades required for the road closure.

CARRIED

2025 Communities in Bloom Funding Request

2024 – 234 Moved by Clr. Haubrich that as recommended by the Director of Parks and Recreation, the Wainwright Communities in Bloom 2025 funding request of \$4,000.00 for the purchase and maintenance of flowers and beds be approved and furthermore this amount be taken from the 2025 operating budget.

CARRIED

Fire Department Command SUV Accessories

2024 – 235 Moved by Clr. Moroz that further to motion 2024 – 80 and as recommended by the Director of Protective Services – Fire Chief, an additional cost of \$677.20 plus applicable taxes be authorized to Pikers Accessory Installations for the lights on the new Fire Department Sport Utility Vehicle, with the cost to be shared 50/50 with the Municipal District of Wainwright No. 61 and the Town's share of \$338.60 be drawn from the Fire Department reserve.

CARRIED


BP KG

Fire Hydrant Installation

2024 – 236 Moved by Clr. Foley that as recommended by the Director of Public Works, the quotation from BEL Contracting Ltd. to install two (2) fire hydrants at 530 – 6 Avenue and 1102 – 4 Avenue be accepted as presented, with a total cost of \$14,400.00 plus applicable taxes.

CARRIED

Invistec Traffic Impact Assessment

2024 – 237 Moved by Clr. Challenger that as recommended by the Director of Planning and Development, the proposal from Invistec Consulting Ltd. for the Traffic Impact Assessment in the amount of \$79,958.00 plus applicable taxes be accepted as presented, and furthermore that \$58,023.00 be funded by the Alberta Community Partnership grant as a further cost of the Traffic Impact Assessment and \$21,935.00 be drawn from the operating budget.

CARRIED

ROUNDTABLE DISCUSSION

Council discussed the following topics at this time:

FortisAlberta Inc. Franchise Fees
Alberta Municipalities Resolutions

Adjournment Mayor Bruce Pugh, presiding in the Chair, adjourned the meeting at 9:25 p.m.


MAYOR


CHIEF ADMINISTRATIVE OFFICER