



MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF WAINWRIGHT HELD TUESDAY, AUGUST 20, 2024 IN THE COUNCIL CHAMBERS OF THE TOWN OFFICE COMMENCING AT 7:00 P.M.

ATTENDANCE:

Mayor Bruce Pugh, Councillors Bob Foley, Ariel Haubrich, Rick Fountain, Will Challenger, Vince Saretsky and Patrick Moroz.

Also in attendance were Karrie Gau, Chief Administrative Officer; Scott Flett, Director of Planning and Development; Trevor Miller, Director of Public Works; Scott Walker, Director of Parks and Recreation; Crystal Andersen, Assistant Director of Finance; and Kim Christensen, Director of Corporate Services.

Call to Order Mayor Bruce Pugh, presiding in the Chair, called the meeting to order at 7:00 p.m.

Agenda

2024 – 201 Moved by Clr. Moroz that the Agenda be approved as presented.

CARRIED

Minutes

2024 – 202 Moved by Clr. Moroz that the Minutes of the Regular Meeting of the Council of the Town of Wainwright held August 6, 2024 be approved as written.

CARRIED

DELEGATION

7:02 p.m. – 8:00 p.m.

Bryan Perkins and Shelden Welch of the Major Projects Committee for the Rotary Club of Wainwright discussed Phase 2 of the Rotary All-Seasons Park with Council.


BP


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PAYMENT OF ACCOUNTS

General

2024 – 203 Moved by Clr. Moroz that the General Accounts of the Town of Wainwright in the amount of \$2,234,134.07 be approved for payment.

CARRIED

Monthly Statement

2024 – 204 Moved by Clr. Moroz that the Monthly Statement for the Town of Wainwright as presented by the Assistant Director of Finance for the month of July 2024 be approved.

CARRIED

NEW BUSINESS

Policy 2024 – 09; Health and Safety Policy

2024 – 205 Moved by Clr. Moroz that Policy 2024 – 09; Health and Safety be adopted as presented and placed in the Policy Book

CARRIED

Policy 2024 – 10; Joint Worksite Health & Safety Committee Policy

2024 – 206 Moved by Clr. Moroz that Policy 2024 – 10; Joint Worksite Health & Safety Committee be adopted as presented and placed in the Policy Book.

CARRIED

Bylaw 2024 – 03; Water Conservation Bylaw

2024 – 207 Moved by Clr. Foley that Bylaw 2024 – 03 receive First Reading (Being a Bylaw to govern water use and water conservation measures during events of water shortage).

CARRIED

Bylaw 2024 – 04; Utility Bylaw

2024 – 208 Moved by Clr. Foley that Bylaw 2024 – 04 receive First Reading (Being a Bylaw to regulate and provide for the supply of natural gas, water, wastewater and stormwater utility, garbage and recycling).

CARRIED


BP


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Bylaw 2024 – 05; Amend LUB

2024 – 209 Moved by Clr. Challenger that Bylaw 2024 – 05 receive First Reading (Being a Bylaw to amend Land Use Bylaw 2022 – 04).

CARRIED

Bylaw 2024 – 06; Amend LUB

2024 – 210 Moved by Clr. Challenger that Bylaw 2024 – 06 receive First Reading (Being a Bylaw to amend Land Use Bylaw 2022 – 04).

CARRIED

Wainwright Motor Club Road Closure Request

2024 – 211 Moved by Clr. Foley that the letter from Kristee Adamson-Webber of the Wainwright Motor Club re: Road Closure be received and that a road closure be approved for the service road north of 14th Avenue as per the agreed map for the date of Friday, October 4, 2024 from 7:00 p.m. to 10:00 p.m. for their charity car show event, Friday Night Lights, subject to appropriate insurance coverage and furthermore that the Public Works Department provide the necessary barricades required for the event.

CARRIED

Paving of 24th and 26th Street Cul-De-Sacs

2024 – 212 Moved by Clr. Challenger that as recommended by the Director of Planning and Development, along with Select Engineering Consultants Ltd., the 2024 Paving of 24th Street Crescent Project be authorized to exceed the capital budget by approximately \$42,400.00 for a total estimated cost of \$92,400.00 plus applicable taxes to allow for the paving of the 24th and 26th Street cul-de-sacs and furthermore authorize Border Paving Ltd. to complete this project, with all costs drawn from the Land Reserve.

CARRIED

Laneway Improvements Engineering Services

2024 – 213 Moved by Clr. Challenger that as recommended by the Director of Planning and Development, the quotation from Select Engineering Consultants Ltd. in the amount of \$20,000.00 plus applicable taxes for engineering services to add laneways in the Enstrom 1B and the 14/41 Common Phase 2 subdivisions be accepted as presented, including \$8,000.00 for Enstrom laneway improvements and \$12,000.00 for 14/41 laneway improvements and furthermore that the cost be drawn from the Land Reserve.

CARRIED


BP


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RR 65 Wetland Improvements

2024 – 214 Moved by Clr. Challenger that as recommended by the Director of Planning and Development, the Town of Wainwright be authorized to hire Saddle Hills Oilfield Construction for a cost of \$4,314.64 plus applicable taxes to remove debris from the wetland located east of Range road 65 (south of 0024768;2;9) as per Alberta Environment and regrade the roadway as well as build an entrance onto the road and furthermore that the cost be drawn from the Land Reserve.

CARRIED

Municipal Financial Management Software

2024 – 215 Moved by Clr. Moroz that the Town of Wainwright approve the Agreement with CentralSquare Canada Software, Inc. for Municipal Financial Management Software as presented, with a cost of \$134,750.00 for implementation and \$74,270.00 for year one annual software, maintenance and support, for a total cost of \$209,020.00 plus applicable taxes, for the period of August 21, 2024 to August 20, 2029 with the option of successive one (1) year renewal terms and furthermore that the Mayor and Chief Administrative Officer be authorized to sign the Agreement.

CARRIED

In Camera

2024 – 216 Moved by Clr. Fountain that in accordance with Section 197 of the *Municipal Government Act*, the Town of Wainwright Council go in Camera at 8:52 p.m. to discuss land matters as per Section 16 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

Out of Camera

2024 – 217 Moved by Clr. Haubrich that the Town of Wainwright Council go out of Camera at 9:26 p.m.

CARRIED

ROUNDTABLE DISCUSSION

Council discussed the following topics at this time:

Eset Cybersecurity Training
Truth & Reconciliation Event September 28th
Lot in 14/41 Common
Husky Property


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Adjournment Mayor Bruce Pugh, presiding in the Chair, adjourned the meeting at 9:27 p.m.



MAYOR



CHIEF ADMINISTRATIVE OFFICER